

# Ace International Business School

## Scholarship Policy for Undergraduate and Postgraduate Programs

### 1.0 Introduction

Ace International Business School (AIBS) is committed to fostering academic excellence, equity, and access to quality higher education. To support deserving and high-potential students, Ace-IBS offers a structured scholarship framework for its undergraduate and postgraduate programs.

This policy establishes transparent principles, eligibility standards, governance mechanisms, and administrative procedures to ensure scholarships are awarded fairly, consistently, and in alignment with institutional goals.

### 2.0 Purpose of the Policy

The purpose of this policy is to establish a transparent, merit-driven, and equitable framework for the award of scholarships at Ace International Business School.

The policy aims to attract academically outstanding candidates, promote healthy competition, and support deserving students through a clearly defined application and selection process.

### 3.0 Scope of the Policy

This policy applies to the following academic programs offered by Ace International Business School:

- Bachelor of Business Administration (BBA)
- BA (Hons.) in Fashion Design with Business
- B.Sc. (Hons) in Computing
- Master of Business Administration (MBA)

Scholarships granted under this policy are non-transferable and non-deferable to future intakes

unless explicitly approved by the competent authority.

#### **4.0 Nature of the Scholarship**

The AIBS Scholarship is a competitive scholarship.

The scholarship is awarded based on:

- Past Academic performance
- Performance in the scholarship examination conducted by AIBS
- Interview

#### **5.0 Call for Scholarship Applications**

Ace International Business School shall issue a Call for Scholarship Applications for every academic intake:

- Fall Intake
- Spring Intake (where applicable)

Separate calls may be issued for:

- Undergraduate Programs
- Post Graduate Programs

##### **5.1 Mode of Announcement**

The scholarship announcement shall be:

Published on the official Ace International Business School website

Shared through official communication channels, including social media platforms of Ace

## 5.2 Announcement Details

Each scholarship announcement shall clearly specify:

- Eligibility criteria
- Application process
- Required documents
- Application deadline
- Selection process
- Scholarship examination date
- Interview Date(s)
- Result announcement timeline

## 6.0 Application Submission Process

Interested applicants must submit a duly completed Scholarship Application Form on or before the specified deadline.

Applications may be submitted:

- Online, or
- In person at the AIBS Program Office, as notified

## 7.0 Eligibility Documents

### 7.1 Undergraduate Applicants

Applicants to the Undergraduate program must submit:

- Completed Scholarship Application Form
- Secondary School Examination (SSE) certificate/marksheet
- Higher Secondary (+2) certificate/marksheet

- Proof of citizenship (Citizenship certificate or passport photograph page)
- Any additional documents as specified in the scholarship announcement

## 7.2 Postgraduate Applicants

Postgraduate Program applicants must submit:

- Completed Scholarship Application Form
- Secondary School Examination (SSE) certificate/marksheet
- Higher Secondary (+2) certificate/marksheet
- Bachelor's degree certificate and transcripts
- Proof of citizenship (Citizenship certificate or passport photograph page)
- Any additional documents as specified in the scholarship announcement

## 8.0 Application Screening

All applications shall undergo an initial screening process.

Applications that :

Are incomplete, or do not meet eligibility requirements shall be declared ineligible and removed from further consideration.

## 9.0 Scholarship Examination and Interview

Eligible candidates will be required to:

- Appear for a competitive scholarship examination
- Attend a personal interview

Only shortlisted candidates shall be invited to participate in the examination and/or interview process.

## 10.0 Evaluation Process

The evaluation shall be conducted by a designated scholarship committee constituted by Ace International Business School.

### Postgraduate Programs:

Criteria	Weightage
SEE Score	10%
+2 Score	10%
Bachelors Score	20%
Scholarship examination	40%
Interview	20%

### Undergraduate Programs:

Criteria	Weightage
SEE Score	20%
+2 Score	20%
Scholarship examination	40%
Interview	20%

The evaluation process shall follow predefined criteria to ensure fairness and objectivity.

## **11.0 Selection and Award of Scholarship**

Final selection shall be based on a combined weighted score derived from:

- Academic credentials
- Scholarship examination
- Interview performance

Scholarship awards shall be approved by the competent authority.

Selected candidates must confirm acceptance of the scholarship within the stipulated timeframe.

Failure to enroll within the prescribed period shall result in automatic cancellation of the scholarship.

## **12. Result Announcement**

Scholarship results shall be announced:

- Through the official Ace International Business School website, and/or
- Via direct communication to selected candidates through email

The decision of Ace International Business School regarding scholarship awards shall be final and binding.

## **13. Amendments and Interpretation**

Ace International Business School reserves the right to:

- Modify or amend this policy at any time
- Interpret any clause of this policy as deemed necessary

Any such changes shall be communicated through official channels.